

## **Singapore Visa - General**

The following documents are required when applying for Singapore Visa:

- a. Application Form 14A duly filled and signed by the applicant. (Please download the form)
- b. V39A Form (Letter of Introduction) – for Assessment Level 2 applicants – (Please download the form).
- c. One recent passport-size (4.5x3.5cms) color photograph with white background. – please see photograph guidelines.  
NEW! Image must be taken within the last 3months.
- d. Passport copy and the original required at the time of application submittal for verification(Validity for the passport must be at least 6 months from the date of entry into Singapore).
- e. Valid e-mail ID and Mobile Number – must be written on the application.
- f. Letter from the applicant's employer stating how long the applicant has been employed, position and salary.
- g. If you are sponsored by an individual - Salary Certificate and passport Copy of sponsor.  
If you are an investor - Trade license copy and company letter.  
For Business Trip - Invitation letter from Singapore with NRIC number.  
In case of Medical Treatment - Appointment letter from hospital/doctor in Singapore, Medical report for patient and cover letter for escort.
- h. Copy of hotel reservation.
- i. Copy of flight booking - in and out of Singapore.
- j. Fee: Embassy Fee: AED80 + Service Fee of Omeir Travel: AED95 + 5% VAT AED5 =Total: AED180- per applicant.
- k. Visa application through email, postal and courier services are NOT ACCEPTED

The time required for processing the visa is Minimum 3 to 7 working days.

Please Note:

- All successful Singapore Visa applicants from Assessment Level 2 (AL2) countries will be issued with E-Visa with effect from 1<sup>st</sup> August'2018 (Approved on or after 1<sup>st</sup> August'2018).
- Please submit the visa application within 30days and 25days prior to arrival into Singapore.
- Incomplete/Illegible forms and/or documents submitted may result in application being rejected or the processing delayed.
- Official translation of the documents are required if they are not in English language.
- Additional supporting documents may be required on a case-by-case basis.
- All applications are processed online. The Singapore Immigration will assess your application and make a decision.
- Visa approval and its validity is the sole discretion of the Embassy.
- Visa validity – 35 Days from Date of Issue.
- The fee is non-refundable irrespective of the application is approved, not-successful or withdrawn.

**YEMENI NATIONAL - VISA REQUIRED FOR DIPLOMATIC PASSPORT HOLDERS**

For further information, please contact us on:

Tel: 02 6123656 Fax: 02 6225653

Email: [visa@omeir.ae](mailto:visa@omeir.ae)

Office Hours: 08:00 - 19:00 Hrs (Sunday to Thursday) & 09:00 - 17.00 Hrs (Saturday)